

Township of Howick Council Meeting Minutes July 18, 2017

Present: Reeve Art Versteeg
Deputy Reeve Robert Clarkson
Councillor Doug Harding
Councillor Linda Henhoeffter
Councillor Randy Scott
By-law Enforcement Officer Lisa Gibson
Interim Public Works Coordinator Dean Nicholson
Clerk Carol Watson

1. Call to Order

Reeve Versteeg called the meeting to order at 7 pm and welcomed everyone in attendance.

2. Property Standards Appeal Committee

The Township of Howick Property Standards Appeal Committee heard an appeal to Order to Remedy submitted by Kim Tout.

3. Public Meeting

A public meeting was held to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act affecting the lands described as Part Lot 27, Part 7 of RP 22R6058, Concession B (DeVries) and to also consider a proposed Zoning By-law Amendment affecting the lands described as Part Lot 27, Part 3 and 4 of RP 22R6058, Concession B (Fraser).

4. Acceptance of Agenda

Moved by Councillor Scott; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 206/17

5. Declaration of Pecuniary Interest and the General Nature Thereof

No one declared a pecuniary interest at this time.

6. Canine Control Tribunal

Correspondence received from Gerri Jennings requesting permission to take care of a friend's dog for 3-4 months was discussed. Council agreed to deny this request.

7. Delegation

Casey and Greg Fraser attended to request that Howick Township receive a one foot by one foot piece of the front south corner of Part 4, Concession B, Part Lot 27 RP 22R6058 in Wroxeter so that Parts 3 and 4 merge into a single lot. Reeve Versteeg advised that Council would address this request and the zoning by-law amendment both at the August 15, 2017 Council meeting.

Jesse Kolaritsch and Christa Marple attended to request that Howick Council revise the zoning by-law to allow backyard chickens within the Township's settlement areas (Gorrie, Fordwich, Wroxeter, Belmore & Lakelet). Council asked questions regarding the ducks that currently live in their backyard.

Following discussion, Council advised that the Zoning By-law prohibiting the keeping of livestock within Howick's settlement areas would remain in effect.

8. Approval of Minutes

Moved by Councillor Harding; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve the minutes of the June 20, 2017 Council meeting as presented. Carried. Resolution No. 207/17

9. Planning Report

Planner Jennifer Burns, Huron County Planning & Development Department

Planner Burns presented consent application report for File B45/17 in the name of Rhea Connell for Connell View Inc for property described as Lot 31, Concession 1 for the purpose of a surplus farm dwelling and recommended approval with conditions.

Property owner Rhea Connell was in attendance and answered questions regarding the application.

Moved by Councillor Scott; Seconded by Councillor Harding:

Be it resolved that Council receive the report for Consent Application File B45/17 as submitted by Huron County Planner Jennifer Burns; and further, that if the consent application be granted provisional consent, Council recommends the following municipal conditions apply:

- **The sum of \$500 be paid to Howick as cash-in-lieu of parkland.**
- **911 addressing for the subject lands be dealt with to the satisfaction of Howick.**
- **Provide to the satisfaction of Howick:**
 - a) **a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and**
 - b) **a reference plan based on the approved survey.**
- **Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning be obtained to the satisfaction of Howick.**
- **Any tile drains crossing between the severed and retained parcel be cut and re-routed to the satisfaction of Howick.**
- **Section 65 of the Drainage Act be addressed to the satisfaction of Howick.**
- **A letter from a licenced contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of Howick.**
- **The septic system and well be located on the severed parcel. The setbacks to the property line will meet the Ontario Building Code and be to the satisfaction of the Chief Building Official and Howick. Carried. Resolution No. 208/17**

Planner Burns also presented a report from Planner Metzger on site plan application SPA 2/17 in the name of Christiaan Hamers for property described as Part Park Lot 15, Plan 276 (2004 Albert Street North, Gorrie) recommending approval.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council approve the proposed site plan for the construction of a single detached dwelling on property located at Part Park Lot 15, Plan 276 (2004 Albert Street North), Gorrie. Carried. Resolution No. 209/17

10. Wray Wilson, Drainage Superintendent

Superintendent Wilson presented a report dated July 18, 2017 which included a request for a Jensen Municipal Drain Improvement Report; request for a Metcalfe-Wright Municipal Drain Improvement Report; recommending entering into contract with Van Gestel Excavating Services for the Cathers Municipal Drain and an update on the Day Municipal Drain.

Moved by Councillor Harding; Seconded by Councillor Scott:
Be it resolved that Council accept the request received for drain improvement to the Jensen Municipal Drain dated June 21, 2017; and further, authorize the Drain Superintendent to notify Maitland Valley Conservation Authority. Carried. Resolution No. 210/17

Moved by Councillor Scott; Seconded by Councillor Harding:
Be it resolved that Council accept the request received for drain maintenance and/or repair to the Metcalfe-Wright Municipal Drain dated June 27, 2017; and further, authorize the Drain Superintendent to notify Saugeen Valley Conservation Authority. Carried. Resolution No. 211/17

Moved by Deputy Reeve Clarkson; Seconded by Councillor Scott:
Be it resolved that Council authorize the Reeve to sign Contract No. 300035453.0000 for the Cathers Municipal Drain. Carried. Resolution No. 212/17

An agreement of drainage re-apportionment for the Douglas-Kreller Municipal Drain under Section 65 of the Drainage Act due to severance was removed from the agenda.

11. Staff Reports

11.1 Treasurer-Tax Collector Jean Hughes

Report to Council-Finance-2017-11 prepared by Treasurer Hughes providing information on IT and telephone services; recent flooding at Gorrie/Wroxeter; recreation; Asset Management Plan and the accounts payable listing was presented.

Council questioned if the replacement phone system would have the option of calls being answered at the Fire Hall and Howick Community Centre.

Moved by Councillor Scott; Seconded by Councillor Harding:
Be it resolved that the accounts in the amount of \$781,722.40, payable and/or paid from June 21 to July 18, 2017 be approved for payment. Carried. Resolution No. 213/17

11.2 Interim Public Works Coordinator Dean Nicholson

Interim Coordinator Nicholson presented report to Council-Roads-2017-24 recommending approval to hire a part time labourer to help with construction projects and answered questions regarding the duties of the extra labourer.

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:
Be it resolved that Council approve the hiring of a part time labourer to help with construction projects on Gough Road and Church Street. Carried. Resolution No. 214/17**

Interim Coordinator Nicholson also presented report to Council-Roads-2017-25 recommending awarding the tender to replace the culvert on Salem Road.

**Moved by Councillor Scott; Seconded by Councillor Henhoeffter:
Be it resolved that Council award the culvert replacement tender on Salem Road to Stratcon Construction at a cost of \$257,583.50. Carried. Resolution No. 215/17**

12. Council Committee and Board Reports

Minutes from the Belmore Arena Board meeting held May 15, 2017 were received.

Minutes from the Wroxeter Hall Board meeting held July 3, 2017 were received.

Minutes from the Maitland Valley Conservation Authority Board of Directors meeting held May 17, 2017 were received.

Minutes from the Drinking Water Source Protection meeting held February 3, 2017 were received.

**Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council receive the minutes from the Council Committees and Boards included in the July 18, 2017 agenda. Carried. Resolution No. 216/17**

13. Councillor Reports

Councillor Henhoeffter presented a display proposal for Howick's barn and requested a budget for the International Plowing Match.

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Scott:
Be it resolved that Council approve a budget of \$1200 to cover expenses for Howick's display at the 2017 International Plowing Match. Carried. Resolution No. 217/17**

Councillor Scott asked if Council would consider adding 4-5 hours per week to By-law Enforcement Officer Lisa Gibson contract. Officer Gibson answered questions regarding her availability. Council directed staff to bring back a clean yard by-law.

14. Correspondence

Resignation received from Doug King from the Fordwich Village Management was presented.

**Moved by Councillor Harding; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council accept Doug King's letter of resignation with regret from the Fordwich Village Management effective July 11, 2017. Carried. Resolution No. 218/17**

Correspondence received from the Howick Agricultural Society providing Sponsor/Donor information for the 2017 Howick-Turnberry Fall Fair was discussed.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Scott:

Be it resolved that Council approve sponsorship of the Photos of Howick category in the 2017 Fall Fair for adult and youth categories, with prizes for each category as follows: First Prize: \$30.00, Second Prize: \$25.00, Third Prize: \$20.00. Carried. Resolution No. 219/17

Correspondence received from the Municipality of Morris-Turnberry providing notice of a public meeting concerning a proposed amendment to their Official Plan was noted and filed.

Correspondence received from Saugeen Conservation announcing the completion and approval of its "Environmental Planning and Regulations Policies Manual" was noted and filed.

Correspondence received from the Ministry of Education informing of the launch of Ontario's Plan to Strengthen Rural and Northern Education was noted and filed.

Correspondence received from the Township of Lake of Bays asking for a resolution of support requesting that the tax-exempt portion of remuneration paid to local officials be reinstated was discussed.

Moved by Councillor Scott; Seconded by Councillor Harding:

Be it resolved that Council support the Township of Lake of Bays' resolution requesting that the tax-exempt portion of remuneration paid to local officials be reinstated. Carried. Resolution No. 220/17

Correspondence received from New Tecumseth requesting support to resolution regarding Ontario Carbon Tax was discussed.

Moved by Councillor Scott; Seconded by Councillor Henhoeffter:

Be it resolved that Council support New Tecumseth's resolution requesting the government of Ontario insist that all bills from companies supplying products derived from carbon based fuels to Ontario residents show the carbon fee/tax on a separate line of the bill; and further, that the Province of Ontario be required to annually report to Ontario Citizens on the proceed of the carbon tax. Carried. Resolution No. 221/17

15. Members Privilege – Good News and Celebrations

Reeve Versteeg advised that a thank you had been received from Howick Central School for Howick's donation to the Family Fun Night.

Councillor Harding shared that the Howick Women's Institute and the Howick 160 Committee had paid for and worked at painting the cupboards, new dishes, plumbing completed, new countertop and backsplash at the Howick Community Centre and that he had given Howick's new Facilities Manager Kent Brown a tour of the facility.

Councillor Scott thanked Mitch Hunt and the Wroxeter crew for the work they did on the dam the day of the flooding.

Deputy Reeve Clarkson asked about the Asset Management Plan as presented under the Treasurer's report. Council agreed that it would be discussed further at the August meeting.

16. By-laws and Motions

Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:

Be it resolved that Council cover the cost of Building Permit No 2017-0048 in the amount of \$220.00 for tents at the Belmore Homecoming 2017. Carried.

Resolution No. 222/17

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council authorize the Reeve and Clerk to sign the Acknowledgement Agreement between Township of Howick, St. Columban Wind LP and Royal Bank of Canada; and further, direct the Clerk to prepare the necessary by-law. Carried. Resolution No. 223/17

Moved by Councillor Harding; Seconded by Councillor Henhoeffter:

Be it resolved that Council give third and final reading to By-law No. 26-2017; being a by-law to provide for a drainage works (Cathers Municipal Drain 2017) in the Township of Howick. Carried. Resolution No. 224/17

Clerk Watson advised that correspondence had been received from the Howick Agricultural Society stating they would only accept the contract if one sentence is removed. This issue will be discussed further at the August meeting.

Moved by Councillor Scott; Seconded by Councillor Henhoeffter:

Be it resolved that Council give first and second reading to By-law No. 34-2017; being a by-law to authorize a Facility Use Agreement between the Howick Agricultural Society and Howick Township. Carried. Resolution No. 225/17

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council give first, second and third and final reading to By-law No. 35-2017; being a by-law to authorize a Shared Data Agreement between the United Way of Perth-Huron and the Township of Howick. Carried. Resolution No. 226/17

Moved by Councillor Harding; Seconded by Councillor Scott:

Be it resolved that Council give first, second and third and final reading to By-law No. 36-2017; being a by-law to designate a Site Plan Control Area. Carried.

Resolution No. 227/17

Moved by Councillor Scott; Seconded by Councillor Henhoeffter:

Be it resolved that Council give first, second and third and final reading to By-law No. 37-2017; being a by-law to amend By-law No. 45-2015 providing for the establishing Tariff of Fees for Fire Department. Carried. Resolution No. 228/17

Council discussed giving first and second readings only to Zoning By-law Amendments No 38-2017 and 39-2017 and agreed to defer both applications as recommended by Planner Burns. By-law 38-2017 and 39-2017 were removed from the agenda.

Moved by Councillor Harding; Seconded by Councillor Scott:

Be it resolved that Council give first, second and third and final reading to By-law No. 40-2017; being a by-law to authorize the sale of the Fordwich Community Hall, 3092 Old Mill Street, Township of Howick. Carried. Resolution No. 229/17

Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:
Be it resolved that Council give first, second and third and final reading to By-law No. 41-2017; being a by-law to appoint a Recreation Facilities Manager for the Township of Howick and to authorize entering into an Employment Agreement. Carried. Resolution No. 230/17

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council give first, second and third and final reading to By-law No. 42-2017; being a by-law to confirm the actions of Council at their July 18, 2017 Council meeting. Carried. Resolution No. 231/17

17. Adjournment

Moved by Deputy Reeve Clarkson; Seconded by Councillor Scott:
Be it resolved that Council adjourn the Council meeting at 9:20 pm. Carried. Resolution No. 232/17

Reeve Art Versteeg

Clerk Carol Watson