

Township of Howick Council Meeting Minutes September 5, 2017

Present: Reeve Art Versteeg
Deputy Reeve Robert Clarkson
Councillor Doug Harding
Councillor Linda Henhoeffler
Recreation Facilities Manager Kent Brown
Interim Public Works Coordinator Dean Nicholson
Treasurer-Tax Collector Jean Hughes
Clerk Carol Watson

1. Call to Order

Reeve Versteeg called the meeting to order at 7 pm and welcomed everyone in attendance.

2. Public Meeting

A public meeting was held at 8 pm to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act affecting the lands described as Part Lot 9, Concession 1 (Bridge).

3. Acceptance of Agenda

**Moved by Councillor Henhoeffler; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 247/17**

4. Declaration of Pecuniary Interest and the General Nature Thereof

No one declared a pecuniary interest at this time.

5. Approval of Minutes

**Moved by Councillor Henhoeffler; Seconded by Councillor Harding:
Be it resolved that Council approve the minutes of the August 15, 2017 Public and Council meetings as presented. Carried. Resolution No. 248/17**

6. Business Arising from the Minutes

At the August 15, 2017 meeting, Council had directed the Clerk to prepare a motion regarding bonus pay for the 2017 pool staff for consideration.

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council approve a bonus of \$100 for Head Guards Vienna Van Veen and Nicole Sanburn and a bonus of \$75 for Instructor Guards Carly Kreller, Natalie Fear and Troy Walther for extra work done during the 2017 pool season. Carried. Resolution No. 249/17**

7. Drainage Superintendent Wray Wilson

A report dated September 5, 2017 recommending the appointment of engineers for the Jensen and Metcalfe-Wright Municipal Drains; signing the Taylor-Martin Mutual Agreement Drain and updating on the Douglas-Kreller, Renwick and Cathers Drains was reviewed by Council.

**Moved by Councillor Henhoeffler; Seconded by Councillor Harding:
Be it resolved that Council appoint Jeremy Taylor from RJ Burnside and Associates Limited as the design engineer for the proposed drainage work improvement for the Jensen Municipal Drain. Carried. Resolution No. 250/17**

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council appoint Stephen Cobean from Cobide Engineering Incorporated as the design engineer for the proposed drainage work improvement for the Metcalfe-Wright Municipal Drain. Carried. Resolution No. 251/17**

**Moved by Councillor Henhoeffler; Seconded by Councillor Harding:
Be it resolved that Council authorize Reeve Versteeg to sign Agreement by Owners – Mutual Agreement Drains, as presented. Carried. Resolution No. 252/17**

8. Staff Report

8.1 Recreation Facilities Manager Kent Brown

Manager Brown presented report to Council-Recreation-2017-1 providing an update regarding the Gorrie Lions Pool 2017 season.

He also presented report to Council-Recreation-2017-2 informing of a break in at the shed at the Howick Community Centre.

Manager Brown also presented a report to Council-Recreation-2017-3 advising of broken playground equipment at the playground on James Street in Gorrie.

8.2 Interim Public Works Coordinator Dean Nicholson

Coordinator Nicholson presented report to Council-Roads-2017-26 providing a department update on Gough, Salem and Huron Bruce Roads, selling of mower and the upcoming International Plowing Match. Council questioned when work on Church Street in Wroxeter was scheduled and the purpose of traffic count information.

He also presented report to Council-Roads-2017-27 providing bridge and road reports as requested at the August 15, 2017 meeting.

Coordinator Nicholson also presented report to Council-Roads-2017-28 regarding engineering at the landfill site and recommended releasing request for quotes.

**Moved by Councillor Henhoeffler; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council direct staff to release “Request for Quotation” for Howick Landfill Site’s Standard Annual Monitoring and Reporting program. Carried. Resolution No. 253/17**

Council asked when the “Welcome to Howick” signs would be installed.

8.3 Clerk Carol Watson

A report to Council-Clerk-2017-12 providing IPM volunteer training was presented.

A report to Council-Clerk-2017-13 seeking approval to close the municipal office the morning of September 8, 2017 was discussed. Council agreed to close the office for half a day to allow administration staff to attend the Huron County Clerks and Treasurers Association meeting.

9. Council Committee and Board Reports

Minutes from the Wroxeter Hall Board meeting held August 3, 2017 were received.

Moved by Councillor Henhoeffter; Seconded by Councillor Harding:

Be it resolved that Council receive the minutes from the Council Committees and Boards included in the September 5, 2017 agenda. Carried. Resolution No. 254/17

10. Correspondence

Correspondence received from Tammy Scherpenzeel, Ambassador Committee Chair requesting Council donate a gift to each of the Howick-Turnberry Fall Fair Ambassador competition was discussed.

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council authorize the donation of a Howick Township pen and a set of history books and a “made in Howick” gift valued at \$15.00 for each 2017 Fall Fair Ambassador contestant. Carried. Resolution No. 255/17

Correspondence received from Jim Lynn, Chair of Huron County Economic Development Board regarding partnering together in growing success was noted and filed.

Correspondence received regarding the 2018 Rural Ontario Municipal Association Conference being held January 21 -23, 2018 advising that the early bird rates end September 29, 2017 was discussed. Council requested that this matter be brought back at the September 19, 2017 Council meeting.

Correspondence received from Huron Residential Hospice – Moments Matter Campaign was noted and filed.

Correspondence received from Township of Archipelago requesting support of resolution asking for reconsideration of the proposed changes under Bill 68 was discussed.

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council support the Township of Archipelago request for reconsideration of the proposed changes under Bill 68 pertaining to out of court payments. Carried. Resolution No. 256/17

Correspondence received from Township of Georgian Bay requesting support of resolution in respect to invasive plant species was discussed.

Moved by Councillor Harding; Seconded by Councillor Henhoeffler:
Be it resolved that Council support the Township of Georgian Bay request that the Ministry of Natural Resources, the Ministry of the Environment and Climate Change and the Ministry of Transportation work collaboratively to eradicate invasive plant species (Giant Hogweed, Japanese Knotweed and Phragmites) on provincially owned land. Carried. Resolution No. 257/17

11. Members Privilege – Good News and Celebrations

Councillor Harding advised of the disposition of certain items from the Fordwich Community Hall.

Councillor Henhoeffler advised that the flowerbed at the Howick Community Centre had received second prize in the IPM Beautification Contest.

Reeve Versteeg advised that he had entered the IPM barn quilt trail along with Dean Nicholson and Alana Dickert.

A public meeting was held at this time to consider a proposed Zoning By-law Amendment under Section 34 of the Planning Act.

12. By-laws and Motions

Moved by Councillor Harding; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council give first, second and third and final reading to By-law No. 44-2017; being a by-law to regulate the maintenance of land and clean yards in the Township of Howick. Carried. Resolution No. 258/17

Council agreed to support the modular home proposal.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council give first, second and third and final reading to By-law No. 45-2017; being a by-law to amend By-law No 23-1984, as amended, being the Zoning By-law of the Township of Howick, on lands described as Part Lot 9, Concession 1, Township of Howick. Carried. Resolution No. 259/17

Moved by Councillor Harding; Seconded by Deputy Reeve Clarkson:
Be it resolved that the owner of Part Lot 9, Concession 1, Diane Bridge, enter into a development agreement with Howick Township regarding the placement, maintenance and removal of the garden suite and such agreement be registered on title; and further, that all cost associated with the development agreement be the responsibility of Diane Bridge. Carried. Resolution No. 260/17

Senior Planner Metzger explained the purpose of the following motion.

Moved by Councillor Henhoeffler; Seconded by Councillor Harding:
Whereas, Council passed Resolution No. 244/17 at the August 15, 2017 Council meeting to receive a 1ft x1ft square off the property located at Part Lot 27, RP 22R6058 Part 3 and 4, Concession B, to break the severance and allow Parts 3 and 4 to merge;

And whereas, a holding zone was placed on the property to ensure that the zoning does not come in to full force and effect until Parts 3 and 4 of RP 22R6058 were merged to ensure that two large sized sheds could not be erected on separate lots;

And whereas, there has been an unfortunate and tragic accident resulting in the property owners not wishing for the 2 lots to be merged and are now desirous of leaving Part 3 and Part 4 as separate parcels, nor do they require any zoning changes to the property;

Now therefore, be it resolved that Council rescind Resolution No. 244/17 passed at the August 15, 2017 Howick Council meeting. Carried. Resolution No. 261/17

13. Closed Session

Council proceeded into closed session in order to discuss matters pertaining to employee negotiations (Interim Public Works Coordinator) and adoption of the June 6, 2017 closed meeting minutes.

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council go into "Closed Session" at 8:35 pm under Section 239 of the Municipal Act, 2001 as amended, to discuss matters pertaining to labour relations/employee negotiations; and that Treasurer Hughes and Clerk Watson remain in attendance. Carried. Resolution No. 262/17**

**Moved by Councillor Henhoeffler; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council adjourn the "Closed Session" at 9:12 pm. Carried. Resolution No. 263/17**

**Moved by Councillor Henhoeffler; Seconded by Councillor Harding:
Be it resolved that Council set aside its employment policy and offer the position of Public Works Coordinator to Dean Nicholson with a 12 month probation period starting June 6. Carried. Resolution No. 264/17**

**Moved by Councillor Harding; Seconded by Councillor Linda Henhoeffler:
Be it resolved that Council approves direction given to staff in Closed Session. Carried. Resolution No. 265/17**

14. Adjournment

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:
Be it resolved that Council give first, second and third and final reading to By-law No. 46-2017; being a by-law to confirm the actions of Council at their September 5, 2017 Council meeting. Carried. Resolution No. 266/17**

**Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:
Be it resolved that Council adjourn the Council meeting at 9:17 pm. Carried. Resolution No. 267/17**

Reeve Art Versteeg

Clerk Carol Watson