

Township of Howick Council Meeting Minutes May 2, 2017

Present: Reeve Art Versteeg
Deputy Reeve Robert Clarkson
Councillor Doug Harding
Councillor Linda Henhoeffler
Councillor Randy Scott
Fire Chief/CEMC Shawn Edwards
Recreation Facilities Manager Eric McDougall
Public Works Coordinator David Martin
Treasurer/Tax Collector Jean Hughes
Clerk Carol Watson

1. Call to Order

Reeve Versteeg called the meeting to order at 7 pm and welcomed everyone in attendance.

2. Acceptance of Agenda

Moved by Councillor Scott; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 121/17

3. Declaration of Pecuniary Interest and the General Nature Thereof

No one declared a pecuniary interest at this time.

4. Delegations

Shawn McCann, owner/operator of S2 Safety Solutions attended to share his 5 year plan if he was allowed to purchase the Fordwich Hall. Council questioned Shawn's plan for replacing the furnace.

Leone Crewson attended to discuss a final resolution to the Wroxeter Dam.

5. Approval of Minutes

Moved by Councillor Henhoeffler; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve the minutes of the April 11, 2017 Court of Revision and Council meetings as presented. Carried. Resolution No. 122/17

6. Business Arising from the Minutes

Council had agreed to move the May 16, 2017 Council meeting to the Howick Community Centre starting at 7 pm to deal with the Renwick Municipal Drain 2017 Court of Revision and to accommodate a larger group that may attend to consider the Cathers Municipal Drain report.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Scott:

Be it resolved that Council approve a change in the location of the May 16, 2017 regular Council meeting to the Howick Community Centre. Carried. Resolution No. 123/17

7. Notice of Motion

The following notice of motion was submitted by Councillor Harding; seconded by Councillor Scott and will be dealt with at the May 16, 2017 regular Council meeting.

Be it resolved that Council rescind Resolution No 86/17 approving the demolition of the Fordwich Community Hall.

Be it resolved that Council negotiate the sale of Fordwich Hall as is with the parties that have shown interest.

8. Wray Wilson, Drainage Superintendent

A report submitted by Drainage Superintendent Wilson ending May 2, 2017 regarding a municipal drain assessment agreement as per condition of consent B19/16 and B20/16 and the 2016 drain maintenance grant application was reviewed. Council inquired whether the property owners were in agreement with the percentage of assessments.

Moved by Councillor Scott; Seconded by Councillor Harding:

Be it resolved that Council approve staff recommendation to accept the Township of Howick Municipal Drain Assessment Agreement under Section 65(2) of the Drainage Act for the No. 12 Municipal Drain as required per condition of severance B19/16 and B20/16. Carried. Resolution No. 124/17

9. Staff Reports

9.1 CEMC Shawn Edwards

CEMC Edwards presented report to Council-Emergency Management-2017-03 regarding the Wroxeter dam. Reeve Versteeg thanked Edwards for his very detailed report. Council inquired about an emergency plan that includes procedures and responsibilities in case of an emergency and questioned the existence of the 1093' water level mark, how MVCA measures their water level at the Gorrie dam, the water level in 2015 and if MNRF would assist with the Wroxeter dam issue. Council discussed what a reasonable water level would be and suggested a meeting with the Wroxeter Village Management. Council directed Public Works Department to mark 7' on the bridge prior to the meeting with Village Management.

Moved by Councillor Harding; Seconded by Councillor Scott:

Be it resolved that Council form a committee to meet with Wroxeter Village Management to discuss head water level and discuss marks we have made to start water level talks. Carried. Resolution No. 125/17

Reeve Versteeg and Councillor Scott agreed to sit on this Committee.

9.2 Recreation Facilities Manager Eric McDougall

Manager McDougall presented report to Council-Recreation-2017-05 regarding operating practices at the HCC and provided clarification on the total additional cost. Council discussed insurance, staff time and cost.

Moved by Councillor Henhoeffter; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve staffing at all events at the Howick Community Centre. Carried. Resolution No. 126/17

He also presented report to Council-Recreation-2017-06 suggesting an ad hoc committee to review the Howick Municipal Alcohol Policy. Council suggested other representatives also be asked (Belmore Arena, Wroxeter and Gorrie Hall Boards).

Moved by Councillor Scott; Seconded by Deputy Reeve Clarkson:

Be it resolved that Council approve the following as members of the Ad Hoc Howick Municipal Alcohol Policy Review Committee: Reeve Versteeg; Councillor Harding; Howick Community Centre Advisory Committee Chair Jennifer Foster; Clerk Watson and Recreation Facilities Manager McDougall; Belmore Arena member; Wroxeter Hall member and Gorrie Hall member. Carried. Resolution No. 127/17

Manager McDougall also presented report to Council-Recreation-2017-07 regarding a request received from the Howick Agricultural Society to tap into the HCC water. Council questioned if the Agricultural Society would pay for this.

He also presented report to Council-Recreation-2017-08 recommending amendments to fees and charges in relation to swimming lessons.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Henhoeffler:

Be it resolved that Council approve amendments to Recreation Fees and Charges for swimming lessons, Schedule "G" of By-law 13-2015, as presented. Carried. Resolution No. 128/17

9.3 Public Works Coordinator David Martin

Coordinator Martin presented report to Council-Roads-2017-13 recommending revised MTO rates for 2017.

Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:

Be it resolved that Council approve revisions to Public Works Fees and Charges, Schedule "D" of By-law 13-2015, as presented. Carried. Resolution No. 129/17

9.4 Treasurer-Tax Collector Jean Hughes

Treasurer Hughes presented report to Council-Finance-2017-07 including information on the 2017 approved budget and tax rate by-law; insurance proposals and Canada Summer Jobs Grant 2017. Council agreed to hire pool staff for 2017 and forgo hiring an ED assistant until next year.

10. Council Committee and Board Reports

Minutes from the Belmore Arena Board meeting held March 20, 2017 were received.

Minutes from the Gorrie Hall Board meeting held February 20, 2017 were received.

Notes from the Fordwich, Gorrie and Wroxeter Village Management Boards meeting held April 18, 2017 were received.

Minutes from the Coalition for Huron Injury Prevention meeting held March 8, 2017 were received.

Minutes from the Maitland Valley Conservation Authority Board of Directors meeting held March 15, 2017 were received.

Moved by Councillor Scott; Seconded by Councillor Henhoeffter:
Be it resolved that Council receive the minutes from the Council Committees and Boards included in the May 2, 2017 agenda. Carried. Resolution No. 130/17

11. Correspondence

Correspondence received from Coalition for Huron Injury Prevention regarding the speed sign was discussed.

Moved by Councillor Scott; Seconded by Councillor Henhoeffter:
Be it resolved that Council authorize Clerk Watson to sign the Memorandum of Understanding between the Coalition for Huron Injury Prevention (CHIP) and the Township of Howick for the 2017 season and provide the necessary certificate of insurance. Carried. Resolution No. 131/17

Correspondence received from Lori Rounds seeking volunteers to work at the two main gates at the 2017 IPM was noted and filed.

Calls for service billing summary report from January – March 2017 from the OPP was noted and filed.

Correspondence received from Ben Lobb requesting support to Hometown Heroes: raise a little health charity hockey game was noted and filed.

Correspondence received from the Township of Adjala-Tosorontio requesting the taxes on flags for Canada's 150th Birthday be waived was noted and filed.

Correspondence received from the Ministry of Citizenship and Immigration calling for nominations for the Champion of Diversity Award was noted and filed.

Correspondence received from Forest Ontario - Heritage Tree Program and Ontario's Green Leaf Challenge was noted and filed.

Drinking Water Source Protection Newsletter Issue # 7 – April 2017 was noted and filed.

12. Members Privilege – Good News & Celebrations

Reeve Versteeg commented on the colourful tulips at the HCC.

Councillor Scott commented on the improvement at the Gorrie Hall advising that it was a nice place for the community to go to.

13. By-laws

Moved by Councillor Harding; Seconded by Councillor Henhoeffter:
Be it resolved that Council give third and final reading to By-law No. 13-2017; being a by-law to provide for a drainage works (Douglas-Kreller Municipal Drain 2017 Improvement) in the Township of Howick. Carried. Resolution No. 132/17

Moved by Councillor Scott; Seconded by Deputy Reeve Clarkson:
Be it resolved that Council give first, second and third and final reading to By-law No. 24-2017; being a by-law to adopt the estimates for the sums required during the year 2017 for municipal purposes and to establish rates of taxation to be levied during the year 2017 and to provide for penalty and interest charges. Carried. Resolution No. 133/17

14. Closed Session

Council proceeded into closed session in order to discuss matters pertaining to employee negotiations (Howick staff) and adoption of the April 11, 2017 closed meeting minutes.

Moved by Councillor Henhoeffter; Seconded by Councillor Scott:

Be it resolved that Council go into “Closed Session” at 8:56 pm under Section 239 of the Municipal Act, 2001 as amended, to discuss matters pertaining to employee negotiations; and that Clerk Watson remain in attendance. Carried. Resolution No. 134/17

Moved by Deputy Reeve Clarkson; Seconded by Councillor Harding:

Be it resolved that Council adjourn the “Closed Session” at 9:10 pm. Carried. Resolution No. 135/17

Moved by Councillor Scott; Seconded by Councillor Harding:

Be it resolved that Council approve an increase to step five on the Howick 2017 wage grid effective April 30, 2017 for Public Works Coordinator/Operator David Martin following a satisfactory six month performance review. Carried. Resolution No. 136/17

15. Adjournment

Moved by Councillor Harding; Seconded by Councillor Scott:

Be it resolved that Council give first, second and third and final reading to By-law No. 25-2017; being a by-law to confirm the actions of Council at their May 2, 2017 Council meeting. Carried. Resolution No. 137/17

Moved by Councillor Harding; Seconded by Councillor Scott:

Be it resolved that Council adjourn the Council meeting at 9:12 pm. Carried. Resolution No. 138/17

Reeve Art Versteeg

Clerk Carol Watson