

Township of Howick Council Meeting Minutes January 19, 2021

Present: Reeve Doug Harding
Deputy Reeve Eldon Bowman
Councillor Doug Hargrave
Councillor Megan Gibson
Councillor Bob Illman

Drainage Superintendent Wray Wilson
Operations Manager Brady Nolan
Treasurer Brenda Weishar
Clerk Carol Watson

1. Call to Order

Reeve Harding called the meeting to order at 7 pm and welcomed everyone in attendance and those who joined by telephone.

2. Public Meeting

A public meeting was held to consider proposed Zoning By-law Amendments under Section 34 of the Planning Act, R.S.O. 1990, as amended.

3. Acceptance of Agenda

**Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:
Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 1/21**

4. Declaration of Pecuniary Interest and General Nature Thereof

No one declared a pecuniary interest in relation to any item on the agenda at this time.

5. Approval of Minutes

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council approve the minutes of the December 15, 2020 Council meeting as presented. Carried. Resolution No. 2/21**

6. Huron County Planner Jenn Burns

Planner Burns joined by telephone and presented a report on consent application C92/20, property address 45123 Lakelet Road, property description Concession 15, Part Lot 18, Plan 282, Part Lots 11 and 14, 22R-5834, Part 1, owner/applicant David and Katrina Foerster, recommending approval with conditions.

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council support Consent Application File C92/20 as submitted by Huron County Planner Jenn Burns; and further, that if the consent application be granted provisional consent, Council recommends the following municipal conditions apply:**

- 911 addressing for the subject lands be dealt with to the satisfaction of Howick
- the sum of \$500 be paid to Howick as cash-in-lieu of parkland

- provide to the satisfaction of Howick a survey showing the lot lines of the severed parcel and the location of any buildings thereon; a reference plan based on the approved survey; and if needed, the easement for access to the well be shown as a part on the reference plan
- the retained parcel be rezoned to Village Residential – Low Density (VR1), General Agriculture (AG1) and Natural Environment – Limited Protection (NE2)
- where a violation of any municipal zoning by-law is evident, the appropriate minor variance of rezoning be obtained to the satisfaction of Howick
- a letter from a licenced contractor advising that the tank has been pumped and is functioning properly for the severed parcel of land be provided to the satisfaction of Howick. Carried. Resolution No. 3/21

7. Staff Reports

7.1 Drainage Superintendent Wray Wilson

Superintendent Wilson presented report to Council-Drainage-2021-01 regarding the Noah Martin municipal drain; the Metcalfe-Wright municipal drain; Branch B of the Bolton municipal drain; a tile drain loan and the 2020 Drain Maintenance By-law.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:
Be it resolved that Council direct staff to submit a claim to Cobide Engineering Inc. for re-imburement of the \$4,516.02 in fees already paid to Cobide Engineering. Carried. Resolution No. 4/21**

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council appoint R.J Burnside as the design engineer to prepare a report for the Metcalfe-Wright Municipal Drain under Section 78 of the Drainage Act. Carried. Resolution No. 5/21**

**Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:
Whereas, the Municipality of North Perth received a petition for a new branch of the Bolton Municipal Drain under Section 4 of the Drainage Act; and
Whereas, the Municipality of North Perth have requested that a report for the new branch drain be included with the Section 78 report for the Branch B, Bolton Municipal Drain;
Therefore, be it resolved that Council instruct Dietrich Engineering to include a report for a new branch of the Bolton Municipal Drain, under Section 8(4) of the Drainage Act, along with the Section 78 report for Branch B, Bolton Municipal Drain. Carried. Resolution No. 6/21**

7.2 Operations Manager Brady Nolan

Manager Nolan presented report to Council-Public Works-2021-01 seeking direction regarding ice and staffing at the Howick Community Centre. He also provided a list of which municipalities were keeping ice in and which were taking ice out. Council agreed to wait until February 2, 2021 Council meeting to decide on the ice. Council discussed Recreation staffing and agreed to discuss further at the February 16, 2021 Council meeting.

Manager Nolan also presented report to Council-Public Works-2021-02 providing information on 2020 capital projects.

7.3 Treasurer Brenda Weishar

Treasurer Weishar presented report to Council-Treasurer-2021-01 including the 2019 Financial Indicator Review; accounts payable; Supplemental/Write Off Summary 2020; Equitable Group Insurance; Borrowing By-law; Interim Tax Levy By-law; 2021 Council donation budget and WSIB Neer Report.

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that the accounts payable and/or paid from January 1 to 19, 2021 in the amount of \$61,971.04 be approved. Carried. Resolution No. 7/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council approve tax write off levy in the amount of \$78,820.69 as set out in the 2020 Supplemental Billing Summary report as presented, pursuant to the provisions of Section 354 and 357 of the Municipal Act, 2001. Carried. Resolution No. 8/21

7.4 Clerk Carol Watson

A report to Council-Clerk-2021-01 suggesting amended hours of operation was presented.

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council approve amending Howick municipal office hours to 8:30 am – 4 pm, Monday to Friday, until June 30, 2021 to be re-evaluated. Carried. Resolution No. 9/21

A report to Council-Clerk-2021-02 regarding Howick's remuneration by-law for 2021 was presented.

8. Committee and Board Reports

Minutes from the Belmore Community Arena Board meeting held November 16, 2020 were received.

Minutes from the Committee of Adjustment meeting held December 15, 2020 were received.

Minutes from the Coalition for Huron Injury Prevention meeting held December 9, 2020 were received.

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council receive minutes from the Council Committee and Board included in the January 19, 2021 agenda. Carried. Resolution No. 10/21

9. Councillor Report

Deputy Reeve Bowman led a discussion on Council appointments. Council agreed to not send a representative to Huron County Water Steering Committee and not send a representative to Coalition for Huron Injury Prevention. Councillor Gibson advised that the Howick Family Betterment Committee was almost ready to come back to Council to be appointed.

Reeve Harding led a discussion on COVID-19 concerns including electronic Council meetings and staff working out of the office. He advised that insurance rates had been discussed at Huron County Council and was looking forward to a report on sharing this service with lower tiers. He also shared that working at the municipal office would be discussed at tomorrow's staff meeting. Council discussed zoom meetings and agreed to stick with teleconferencing. Council discussed different staff members coming in and out of the office.

Reeve Harding challenged everyone to support the North Huron Community Food Share.

10. Correspondence

Correspondence received from Township of Matachewan seeking support to their resolution regarding grant application deadlines was discussed.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:
Be it resolved that Council support Township of Matachewan's resolution requesting longer turnaround time for grant application deadlines. Carried. Resolution No. 11/21**

Correspondence received from Town of Carleton Place including their resolution regarding COVID-19 and Childcare Funding Impacts was discussed.

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council support Town of Carleton Place's resolution requesting the Government of Ontario:**

- a. prioritize children and childcare as part of its overall post pandemic recovery plan;**
- b. develop, adequately fund and release publicly a comprehensive plan that can support facilities through the provision of licensed childcare and early learning education; and**
- c. provide increased funding to childcare providers reflective of COVID-19 operating cost increases to ensure a safe reopening and long-term sustainability for the sector. Carried. Resolution No. 12/21**

Correspondence received from City of Kitchener including their resolution regarding cannabis retail in Ontario was discussed.

**Moved by Councillor Illman; Seconded by Councillor Gibson:
Be it resolved that Council support City of Kitchener's resolution requesting the Province modify the regulations governing the establishment of cannabis retail stores to consider over-concentration as an evaluation criteria, require a 500 metre distance separation between locations and provide added weight to the comments of a municipality concerning matters in the public interest when considering the application of new stores. Carried. Resolution No. 13/21**

Correspondence received from Municipality of Charlton and Dack including their resolution regarding insurance was discussed.

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council support Municipality of Charlton and Dack's resolution calling on the Province of Ontario to immediately review recommendations and to investigate the unethical practice of preferred vendors who are paid substantial amounts over industry standards, despite COVID 19 delays, as insurance premiums will soon be out of reach for many communities. Carried. Resolution No. 14/21

Correspondence received from Town of Kingsville including their resolution regarding small businesses was discussed.

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council support Town of Kingsville's resolution calling upon the Premier of Ontario, Doug Ford, as well as the Ontario cabinet and Health officials, to protect the health of Ontarians and our small businesses by allowing them to remain open to in-store sales and service with limited capacity and increased safety measures. Carried. Resolution No. 15/21

Correspondence received from City of Temiskaming Shores, Peterborough County, Municipality of Central Huron, Municipality of Morris-Turnberry, Municipality of Bluewater, Town of Rainy River, Township of Stirling-Rawdon, Township of Malahide, Township of Armstrong, Township of Perth East, Township of Addington Highlands, Township of Tarbutt, Township of Chatsworth supporting changes to Tile Drain Loan Program were noted and filed.

Correspondence received from Ministry of Agriculture, Food and Rural Affairs regarding Tile Loan Program was noted and filed.

Correspondence received from Township of Champlain, Township of Malahide, Township of Perth South, Municipality of South Dundas, Municipality of Brooke-Alvinston, Municipality of Dutton Dunwich, Municipality of Tweed supporting tile drainage contractors/installation plans being filed at municipal offices were noted and filed.

Correspondence received from Municipality of Bluewater and Municipality of Huron East supporting concerns regarding fire dispatching services provided by the City of Stratford were noted and filed.

Correspondence received from Ministry of Agriculture, Food & Rural Affairs announcing the next application intake for the Rural Economic Development (RED) program was discussed. Council directed staff to investigate whether roof replacement at the Fordwich pavilion qualifies.

Correspondence received from Ministry of Children, Community and Social Services announcing the release of Building a Strong Foundation for Success: Reducing Poverty in Ontario was noted and filed.

Correspondence received from Ministry of Municipal Affairs and Housing advising Howick's allocation under Safe Restart Agreement is \$255,000 was noted and filed.

Correspondence received from Solicitor General informing new deadline to prepare and adopt a Community Safety and Well Being plan is July 1, 2021 was noted and filed.

Correspondence received from Ministry of Transportation announcing the expansion of off-road opportunities was noted and filed.

Correspondence received from Huron Plowmen's Association request support was noted and filed.

Moved by Councillor Gibson; Seconded by Councillor Illman:

Be it resolved that Council proceed past 10 pm. Carried. Resolution No. 16/21

At this time, Drainage Superintendent Wray Wilson recommended that Council pass the following motion.

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Whereas Stephen Cobean, P. Eng. was notified on November 19, 2020 under the authority granted by Section 39(2) of the Drainage Act to file a report for the Metcalfe-Wright Municipal Drain by December 23, 2020; and

Whereas, Mr. Cobean failed to file a report;

Therefore, be it resolved the Council terminate Mr. Cobean and Cobide Engineering Inc. from this project. Carried. No. 17-21

Correspondence received from Statistics Canada regarding 2021 Census of Population was noted and filed.

Correspondence received from Joel Watson requesting to be appointed wedding officiant for the Township of Howick was discussed. Council agreed to this appointment and directed the Clerk to prepare the necessary by-law.

11. Members Privilege – Good News and Celebrations - none

12. By-laws and Motions

Moved by Councillor Illman; Seconded by Councillor Gibson:

Be it resolved that Council give first, second and third and final reading to By-law No. 1-2021; being a by-law to authorize the borrowing of money to meet the current expenditures of the Council of the Township of Howick. Carried. Resolution No. 18/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:

Be it resolved that Council give first, second and third and final reading to By-law No. 2-2021; being a by-law to provide for Interim Tax Levies for the year 2021 for the Township of Howick. Carried. Resolution No. 19/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:

Be it resolved that Council give first, second and third and final reading to By-law No. 3-2021; being a by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act. Carried. Resolution No. 20/21

Moved by Councillor Illman; Seconded by Councillor Gibson:

Be it resolved that Council give first, second and third and final reading to By-law No. 4-2021; being a by-law to fix the remuneration of members of Council and to authorize payment or reimbursement for expenses to members of Council and employees. Carried. Resolution No. 21/21

Moved by Councillor Gibson; Seconded by Councillor Illman:

Be it resolved that Council give first, second and third and final reading to By-law No. 5-2021; being a by-law to regulate and control traffic and parking within the Township of Howick. Carried. Resolution No. 22/21

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council give first, second and third and final reading to By-law No. 6-2021; being a by-law to provide for maintenance and repair of drainage works for the year ending December 31, 2020 in the Township of Howick. Carried. Resolution No. 23/21

Moved by Councillor Illman; Seconded by Deputy Reeve Bowman:

Be it resolved that Council give first, second and third and final reading to By-law No. 7-2021; being a by-law to amend zoning on 43709 River Road (Concession 8, N Part Lot 1 and N Part Lot 2) by replacing the existing AG4-8 zone provisions to permit both the sale of motor vehicles and related accessories as a secondary component to a motor vehicle repair shop and the sale of firearms, ammunition and related accessories as a home industry. Carried. Resolution No. 24/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Whereas, Section 34 (17) of the Planning Act states where a change is made in a proposed by-law after the holding of the public meeting, Council shall determine whether any further notice is to be given in respect of the proposed by-law; And whereas, a change is requested to add that the rear yard setback for main building be a minimum 1m from the rear zone boundary to By-law 8-2021; Now therefore, Council determines that the change is minor and no further circulation is required. Carried. Resolution No. 25/21

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council give first, second and third and final reading to By-law No. 8-2021; being a by-law to amend zoning on 1002 Brussels Line (Concession A, N Part Lot 26) to allow for the construction of a single detached dwelling on the retained lands and to amend the current OS1 (Open Space- Hazard Land) zone boundary to follow the existing woodlands and Howick Official Plan Natural Environment Designation and also update the VR1-10 text to replace the existing special provisions with one provision to allow for a main building to be constructed 1m from the rear zone boundary. Carried. Resolution No. 26/21

13. Adjournment

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council give first, second and third and final reading to By-law No. 9-2021; being a by-law to confirm the actions of Council at the January 19, 2021 Council meeting. Carried. Resolution No. 27/21

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council adjourn the Council meeting at 10:22 pm. Carried.
Resolution No. 28/21**

Reeve Doug Harding

Clerk Carol Watson