

Township of Howick Council Meeting Minutes July 20, 2021

Present: Reeve Doug Harding
Deputy Reeve Eldon Bowman
Councillor Doug Hargrave
Councillor Megan Gibson
Councillor Bob Illman

Drainage Superintendent Wray Wilson
Operations Manager Brady Nolan
Treasurer Brenda Weishar
Clerk Carol Watson

1. Call to Order

Reeve Harding called the meeting to order at 7 pm, welcomed everyone in attendance and those who joined by telephone.

2. Acceptance of Agenda

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 153/21**

3. Declaration of Pecuniary Interest and General Nature Thereof

Deputy Reeve Bowman declared a pecuniary interest in relation to Clerk report 2021-20 under 6.4 on the agenda as he is part owner of property involved.

4. Delegations

Paul Seebach with Vodden, Bender and Seebach presented the 2020 financial statements for the year ended December 31 including five-year comparison of operation revenue expense and financial indicators and consolidated statement of financial position; operations; change in net financial assets and cash flow. Notes to financial statements were reviewed along with consolidated schedule of tangible capital assets; continuity of reserves, reserve funds and deferred revenue and segmented information.

Andy Monsma attended to discuss access to his three lots on Mary Street West in Fordwich and advised that he would like to sever off the north-east corner of Lot 4 Mary Street to add to road allowance. Reeve Harding questioned whether he had spoken to the owner of Lot 1 regarding road access. Council questioned where he parks his tractor trailer. Operations Manager Nolan spoke in support of what Andy had proposed and suggested Howick speak to our lawyer.

5. Approval of Minutes

**Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:
Be it resolved that Council approve the minutes of the June 15, 2021 Council and Public meetings as presented. Carried. Resolution No. 154/21**

6. Staff Reports

6.1 Drainage Superintendent Wray Wilson

Superintendent Wilson presented report to Council-Drainage-2021-07 recommending acceptance of a petition received regarding the Metcalfe-Wright municipal drain.

**Moved by Councillor Hargrave; Seconded by Deputy Reeve Bowman:
Whereas, the Township of Howick received a petition for a new branch of the Metcalfe-Wright Municipal Drain under Section 4 of the Drainage Act; and
Whereas, the Township of Howick have requested that a report for the new branch drain be included with the Section 78 report for the Metcalfe-Wright Municipal Drain;**

Therefore, be it resolved that Council instruct RJ Burnside to include a report for a new branch of the Metcalfe-Wright Municipal Drain, under Section 8(4) of the Drainage Act, along with the Section 78 report for Metcalfe-Wright Municipal Drain. Carried. Resolution No. 155/21

6.2 Operations Manager Brady Nolan

Manager Nolan presented report to Council-Public Works-2021-32 recommending acceptance of tender pricing for construction gravel; fall maintenance gravel and winter sand. Council discussed being over budget on maintenance gravel by \$40,800.

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council award Contract No. 2021-PW-01 for construction gravel on Gough Road to D'Arcey Sand and Gravel Ltd at a cost of \$8.95 per tonne for B gravel and \$10.95 a tonne for A gravel for an estimated total price of \$119,570 plus tax; and further, that Council award Contract No. 2021-PW-02 for fall maintenance gravel to Donegan's Haulage 2010 Limited at a cost of \$10.75 per tonne for an estimated price of \$274,125 plus tax; and further, that Council award Contract No. 2021-PW-03 for winter sand to Donegan's Haulage 2010 Limited at a cost of \$14.00 per tonne for an estimated price of \$14,000 plus tax. Carried. Resolution No. 156/21**

He also presented report to Council-Public Works-2021-33 seeking approval to post signs to divert heavy trucks in Wroxeter.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Hargrave:
Be it resolved that Council approve placing "no heavy trucks" signs at Main Street, Queen Street, Howick Street, Vogt Street and Gibson Street in Wroxeter; and direct staff to prepare the necessary by-law. Carried. Resolution No. 157/21**

He also presented report to Council-Public Works-2021-34 seeking adoption of a typical cross-section road for new development.

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council adopt the standard road cross section as presented. Carried. Resolution No. 158/21**

He also presented report to Council-Public Works-2021-35 seeking support to apply for Canada Community Revitalization Funding.

**Moved by Councillor Illman; Seconded by Councillor Gibson:
Be it resolved that Council support applying for the Canada Community
Revitalization Funding for walking trails in Fordwich, Gorrie and Wroxeter.
Carried. Resolution No. 159/21**

He also presented report to Council-Public Works-2021-36 providing Public Works and Recreation progress report.

6.3 Treasurer Brenda Weishar

Treasurer Weishar presented report to Council-Treasurer-2021-12 including the accounts payable listing from June 16 – July 20, 2021; recommendation to adopt the 2020 audited financial statements; recommendation to increase certain student funding; advising of copier replacement; review of 2021 budget summary as of June 30, 2021 and request for a 2022 insurance renewal application.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Hargrave:
Be it resolved that Council approve the Township of Howick Financial Statements
for the year ended December 31, 2020 as prepared and presented by Vodden
Bender & Seebach, LLP Chartered Accountants. Carried. Resolution No. 160/21**

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council approve an increase in wage for two of the Student
Summer Jobs position to \$14.25 which is minimum adult wage. Carried.
Resolution No. 161/21**

6.4 Clerk Carol Watson

A report to Council-Clerk-2021-18 providing Monsma history from 2017 was presented. Council directed staff to gather further information and present a report at a future meeting.

A report to Council-Clerk-2021-19 seeking direction regarding land disposition being Mud Lake Line road allowance was presented. Council agreed to go into closed session at the next meeting to discuss a price.

Deputy Reeve Bowman excused himself from the meeting at this time.

A report to Council-Clerk-2021-20 seeking direction regarding land disposition being North Street road allowance, Fordwich was presented. Council agreed to the land swap as requested.

Deputy Reeve Bowman joined the meeting.

A report to Council-Clerk-2021-21 providing AMCTO conference highlights was presented.

Huron County Planning and Development Department report on planning fees review was presented.

**Moved by Councillor Gibson; Seconded by Councillor Illman:
Be it resolved that Council support the proposed Planning Fees for 2022-2026 as
presented. Carried. Resolution No. 162/21**

7. Committee and Board Repots

Minutes from the Belmore Community Arena Board meeting held May 17, 2021 were received.

Minutes from the Family Betterment Committee meetings held May 13 and June 10, 2021 were received.

Minutes from the Saugeen Valley Conservation Authority meeting held May 20, 2021 were received.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Hargrave:
Be it resolved that Council receive minutes from the Council Committee and Board included in the July 20, 2021 agenda. Carried. Resolution No. 163/21**

8. Councillor Report

Councillor Illman presented his letter of resignation. Reeve Harding thanked Councillor Illman for his years of service.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:
Be it resolved that Council accept the resignation received from Councillor Bob Illman effective July 31, 2021, with regret. Carried. Resolution No. 164/21**

9. Economic Development

A breakdown of Business Retention and Expansion surveys distributed and returned was presented.

Huron County Economic Development requested a letter of support in relation to Centralized Project Partnership application for the Digital Service Squad grant program.

**Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:
Be it resolved that Council authorize Reeve Harding to sign a letter of support for the Digital Service Squad grant program. Carried. Resolution No. 165/21**

Huron County Economic Development July update was presented.

Huron County Economic Development Business update and support was presented.

10. Correspondence

Correspondence received from Belmore Community Centre requesting support to upgrades was noted and filed. Deputy Reeve Bowman provided further information. Treasurer Weishar provided clarification regarding "Safe Restart" funding received.

Avon Maitland District School Board meeting highlights June 22, 2021 were noted and filed.

Ontario Provincial Police calls for service April to June 2021 were noted and filed.

Correspondence received from the Solicitor General urging everyone to take the necessary precautions to keep their pets safe and protected during the hot summer months including making sure that pets are not left unattended in a vehicle was noted and filed.

Correspondence received from the City of Kitchener including two resolutions; Anti Hate Crimes and Incidents and private members Bill-C 313 Banning Symbols of Hate Act and the rising cost of building materials was discussed.

Moved by Councillor Illman; Seconded by Deputy Reeve Bowman:

Be it resolved that Council support the City of Kitchener's resolution endorsing MP Peter Julian's private member's motion, Motion M-84 Anti-Hate Crimes and Incidents and his private member's bill, Bill-C 313 Banning Symbols of Hate Act. Carried. Resolution No. 166/21

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council support the City of Kitchener's resolution advocating to the Federal and Provincial Governments to review actions that could be taken to help mitigate or offset the impacts related to the rising cost of building materials. Carried. Resolution No. 167/21

11. Members Privilege – Good News and Celebrations

Reeve Harding advised that work had started at the Gorrie dam.

12. By-laws

Moved by Councillor Gibson; Seconded by Councillor Hargrave:

Be it resolved that Council give first, second and third and final reading to By-law No. 36-2021; being a by-law to authorize the execution of an Agreement between the Township of Howick and Simply Voting Inc for the provision of electronic election voting services. Carried. Resolution No. 168/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council give first, second and third and final reading to By-law No. 37-2021; being a by-law to adopt a Community Safety and Well Being Plan. Carried. Resolution No. 169/21

13. Adjournment

Moved by Councillor Illman; Seconded by Deputy Reeve Bowman:

Be it resolved that Council give first, second and third and final reading to By-law No. 38-2021; being a by-law to confirm the actions of Council at the July 20, 2021 Council meeting. Carried. Resolution No. 170/21

Moved by Councillor Gibson; Seconded by Councillor Illman:

Be it resolved that Council adjourn the Council meeting at 9:35 pm. Carried. Resolution No. 171/21

Reeve Doug Harding

Clerk Carol Watson