

Township of Howick Council Meeting Minutes May 4, 2021

Present: Reeve Doug Harding
Deputy Reeve Eldon Bowman
Councillor Doug Hargrave
Councillor Megan Gibson
Councillor Bob Illman

Drainage Superintendent Wray Wilson
Fire Chief Shawn Edwards
Operations Manager Brady Nolan
Treasurer Brenda Weishar
Clerk Carol Watson

1. Call to Order

Reeve Harding called the meeting to order at 9 am and welcomed everyone in attendance and those who joined by telephone.

2. Acceptance of Agenda

Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:

Be it resolved that Council approve the agenda as presented. Carried. Resolution No. 102/21

3. Declaration of Pecuniary Interest and General Nature Thereof

No one declared a pecuniary interest in relation to any item on the agenda at this time.

4. Approval of Minutes

Moved by Councillor Illman; Seconded by Councillor Gibson:

Be it resolved that Council approve the minutes of the April 20, 2021 Council meeting as presented. Carried. Resolution No. 103/21

5. Huron County Planner Jenn Burns

Planner Burns joined by telephone and presented a report on consent application C29/21, property address 2017 Alma Street, Plan 276 Lot 277 Pt Lot 276, Gorrie, owners Heather and Dave Robertson, recommending approval with conditions. She also stated that she had no concerns with disposal of the unopened road allowance.

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council support Consent Application File C29/21 as submitted by Huron County Planner Jenn Burns; and further, that if the consent application be granted provisional consent, Council recommends the following municipal conditions apply:

- Provide to the satisfaction of the Township a survey showing the lot lines of the severed parcel and the location of any buildings thereon and a reference plan based on the approved survey**
- the severed land merge on title with the abutting property to the west upon issuance of the certificate under Section 53(42) of the Planning Act, RSO 1990, as amended. Carried. Resolution No. 104/21**

6. Staff Reports

6.1 Drainage Superintendent Wray Wilson

Superintendent Wilson presented report to Council-Drainage-2021-06 updating on the Berlett-Gibson Municipal Drain and the 2020 Drain Maintenance Grant.

6.2 Fire Chief Shawn Edwards

Chief Edwards presented report to Council-Fire-2021-05 requesting an addition to the firefighters pay grid and position appointment. Council discussed the Mechanical Officer's remuneration and who pays for spark plugs, oil, etc.

Moved by Councillor Gibson; Seconded by Councillor Illman:

Be it resolved that Council approve an addition of Training Officer at \$900 annually to the 2021 Firefighter Pay Grid; and further, that cost-of-living allowance be added annually and the effective date be January 1, 2021. Carried. Resolution No. 105/21

Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:

Be it resolved that Council approve the appointment of Justin Stewart to the position of Training Officer with associated remuneration, effective January 1, 2021. Carried. Resolution No. 106/21

Chief Edwards shared a COVID-19 update.

6.3 Operations Manager Brady Nolan

Manager Nolan presented report to Council-Public Works-2021-20 recommending approval to tender for surface treatment and answered questions regarding the trap rock.

Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:

Be it resolved that Council award Contract # MT-2021-112 to Norjohn Contracting and Paving Ltd for surface treatment (one coat of tar and chip and trap rock) on River Road and Lawrie Street at a cost of \$40,762.75 plus applicable taxes. Carried. Resolution No. 107/21

He also presented report to Council-Public Works-2021-21 seeking approval to hire pool staff for the 2021 season.

Moved by Deputy Reeve Bowman; Seconded by Councillor Gibson:

Be it resolved that Council approve the hiring of Carly Kreller as Head Guard at Step 4 on the 2021 wage grid for seasonal part time; Charlotte Todd as Assistant Head Guard at Step 2; Bronwyn Garniss as Pool Guard/Instructor at Step 1; Anna Fear as Pool Guard/Instructor at Step 2; Kiley Nicholson as Lifeguard in Training at Step 1 and Beatrice Todd at Step 1 while performing Lifeguard in Training duties and Step 1 while performing Pool Guard/Instructor duties; contingent on the Howick Optimist Pool being able to open for the 2021 season due to COVID-19. Carried. Resolution No. 108/21

He also presented report to Council-Public Works-2021-22 seeking approval to install a new road tile crossing on Orange Hill Road and Lawrie Street.

Moved by Councillor Illman; Seconded by Councillor Gibson:

Be it resolved that Council approve request received from Matthew Albrecht, Leslie Brouwer, Wm Bennet and Sons Farms and Edward Barrie to install a new road tile crossing on Orange Hill Road and Lawrie Street; the Orange Hill Road crossing taking place between Edward Barrie's farm located at Con B Pt Lot 21 and Raymond Law's farm located Con B Pt Lot 20; Lawrie Street road crossing taking place between Wm Bennett Farms Con B Lot 18 N Pt Lot 19 and Leroy Leyen's farm Con A Pt Lot 17 Pt Lot 18; subject to the following conditions:

- 1. The installation shall be under the supervision of the Public Works Department.**
 - 2. All cost associated with the installation save for 3 catch basins the Public Works Department has requested shall be borne by the landowners of 43315 Orange Hill Rd Con B Pt Lot 21, Con B Pt Lot 21, Con B Lot 18 N Pt Lot 19 and Con B Pt Lot 19 RP22R6870 Pt 1.**
 - 3. The owners of 43315 Orange Hill Rd Con B Pt Lot 21, Con B Pt Lot 21, Con B Lot 18 N Pt Lot 19 and Con B Pt Lot 19 RP22R6870 Pt 1 shall be responsible for re-establishing the roadway and ditches to their original condition.**
 - 4. The owners of 43315 Orange Hill Rd Con B Pt Lot 21, Con B Pt Lot 21, Con B Lot 18 N Pt Lot 19 and Con B Pt Lot 19 RP22R6870 Pt 1 shall be responsible for any maintenance or repair of the drain.**
 - 5. The owners of 43315 Orange Hill Rd Con B Pt Lot 21, Con B Pt Lot 21, Con B Lot 18 N Pt Lot 19 and Con B Pt Lot 19 RP22R6870 Pt 1 shall be responsible for obtaining all underground cable locates.**
 - 6. The contractor hired to preform the installation has all the applicable insurances and preforms traffic control in accordance to Book 7 guidelines.**
- Carried. Resolution No. 109/21**

6.4 Treasurer Brenda Weishar

Treasurer Weishar presented report to Council-Treasurer-2021-08 updating on summer jobs funding and the Ontario Cannabis Implementation Fund and answered questions regarding last year's jobs funding.

6.5 Clerk Carol Watson

A report to Council-Clerk-2021-11 seeking direction regarding Howick's representative on the new Ontario Provincial Police Detachment Board under the Community Safety and Policing Act, 2019 was presented. Council agreed that Howick does not need a representative and would like to pay per population.

7. Correspondence

Correspondence received from Huron County Economic Development Department advising Howick's 2021 Supporting Local Economic Development (SLED) application for projects at the Belmore Community Centre had not been approved was noted and filed.

Correspondence received from John Lowe, RN requesting proclamation of May 10-16, 2021 as Nursing Week was discussed.

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council proclaim May 10-16, 2021 as Nursing Week. Carried.
Resolution No. 110/21**

Avon Maitland District School Board meeting highlights dated April 27, 2021 were noted and filed.

Correspondence received from Town of Rainy River; Township of Casey; Township of Harley; Township of Hudson; Township of Kerns supporting tile drainage contractors/installation plans were noted and filed.

8. Members Privilege – Good News and Celebrations

Reeve Harding announced the passing of Gerald D'Arcey, former Reeve of Howick Township.

9. By-laws

**Moved by Deputy Reeve Bowman; Seconded by Councillor Illman:
Be it resolved that Council give first, second and third and final reading to By-law No. 27-2021; being a by-law to authorize a Gorrie Conservation Area Maintenance Agreement. Carried. Resolution No. 111/21**

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council give first, second and third and final reading to By-law No. 28-2021; being a by-law to amend By-law No. 48-2019 (Berlett-Gibson Municipal Drain 2019), to provide for raising a lower amount than provided therein. Carried.
Resolution No. 112/21**

10. Closed Session

Council proceeded into closed session to discuss a matter pertaining to personal matters about an identifiable individual, including municipal employee (employee relations); a proposed or pending acquisition or disposition of land by the municipality (unopened road allowance) and approval of the December 1, 2020 closed meeting minutes.

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council go into "Closed Session" at 10:15 am under Section 239 of the Municipal Act, 2001 as amended, to discuss a matter pertaining to personal matters about an identifiable individual, including municipal employee; a proposed or pending acquisition or disposition of land by the municipality and that Fire Chief Edwards and Clerk Watson remain in attendance. Carried.
Resolution No. 113/21**

**Moved by Councillor Gibson; Seconded by Deputy Reeve Bowman:
Be it resolved that Council adjourn the "Closed Session" at 11:35 am. Carried.
Resolution No. 114/21**

Reeve Harding reported that only the items that Council went into Closed Session for were discussed. Council also approved minutes from the December 1, 2020 closed session and provided direction to Council members and staff.

11. Adjournment

Moved by Councillor Illman; Seconded by Councillor Gibson:

Be it resolved that Council give first, second and third and final reading to By-law No. 29-2021; being a by-law to confirm the actions of Council at the May 4, 2021 Council meeting. Carried. Resolution No. 115/21

Moved by Councillor Hargrave; Seconded by Councillor Illman:

Be it resolved that Council adjourn the Council meeting at 11:36 am. Carried. Resolution No. 116/21

Reeve Doug Harding

Clerk Carol Watson